



Vonda Caldwell

Vonda Caldwell is the Senior Administrative Assistant at the Northwest Commission. In this position, she provides administrative and clerical support to the Executive Director and Organizational Development Department and to all other departments as needed. Vonda also coordinates the schedules and internal tasks of the Administrative Assistants while providing office management supervision and Human Resource support.

Vonda has over 24 years of diverse office experience. She worked as a Deputy Clerk of Courts for five years in the Clarion County Prothonotary and Clerk of Courts office, before joining the Commission. Prior to her work in Clarion County, Vonda worked 16 years in the dental field being trained as a Chairside Dental Assistant where she was promoted to Receptionist and then to Dental Office Manager.

After living in North Carolina for many years, they chose to move back to northwest Pennsylvania to raise their daughter and take advantage of the quality of life and great things the region has to offer. Vonda enjoys spending time with her husband, Tim, and their daughter, Gena. They enjoy camping, traveling, spending time with family and friends, and playing with their dog, Sophia (a Chinese Crested Powder Puff).

