

## ***Upcoming Events available to small businesses in the area:***

If you are interested in attending any of the events, contact Ethel Rodebaugh at [ethelr@nwcommission.org](mailto:ethelr@nwcommission.org) or call (814) 677-4800 x113 for additional information.

### March 24 & 25

- **QuickBooks Advanced**  
6:00 p.m. – 9:00 p.m.  
\$99 for both nights – if you sign up for QuickBooks Advanced also, the cost is \$179  
Clarion University Dana Still hall Room 208, Clarion, PA

### March 26

- **Doing Payroll with QuickBooks**  
9:00 a.m. – 11:00 a.m.  
\$35.00  
Gannon University, AJ Palumbo, 824 Peach St. Rm. 007, Erie PA

### March 27

- **First Step Workshop**  
5:30 p.m. – 8:30 p.m.  
\$25.00 per person – If two people share handouts it is \$15 per person  
Penn-Northwest Professional Center, 749 Greenville Rd., Suite 100, Mercer, PA
- **Accounting to Success**  
6:00 p.m. – 9:00 p.m.  
\$45.00  
Family Worship Center, 1201 Parade Street, Erie PA
- **Globalizing your Website**  
1:00 p.m. – 5:00 p.m.  
\$49.00  
Gannon University - SBDC - AJ Palumbo Center, 824 Peach Street, Erie PA
- **The Marketing Fitness Program**  
9:00 a.m. – 12:00 noon  
\$39 per person  
Lenape Heights Golf Course, 950 Golf Course Road, Ford City, PA

### March 29

- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Clarion Hotel Bu Bois, 1896 Rich Hwy, I-80 Exit 97, Du Bois, PA

### April 1

- **First Step Workshop**  
5:30 p.m. – 8:30 p.m.  
\$25.00 per person – If two people share handouts it is \$15 per person  
William Douglass Corporate Conference & Training Ctr, 764 Bessemer St, Meadville, PA

### April 3

- Business Plan Workshop – Putting it all together  
6:00 p.m. – 9:00 p.m.  
\$45  
Family Worship Center, 1201 Parade Street, Erie PA

### April 5

- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Potter County Education Council, Penn York Bldg, 227 N Main St. Coudersport, PA
- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Clarion University, 111 Dana Still Hall, Clarion, PA

### April 7

- **Rules of Internet Marketing**  
6:00 p.m. - 8:30 p.m.  
\$35 per person  
Clarion Hotel Du Bois, 1896 Rich Hwy, I-80 Exit 97, Du Bois, PA

### April 8

- **Sexual harassment in the Workplace**  
9:30 a.m. – 12:00 noon  
\$39 per person  
FIDCA Bldg, 191 Howard St, Franklin, PA
- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Armstrong Education Center, 81 Glade Dr, Kittanning, PA
- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Robert P. Habgood, Jr. Bldg, 20 Russell Blvd, Bradford, PA

April 9

- **First Step Workshop**  
5:30 p.m. – 8:30 p.m.  
\$25.00 per person – If two people share handouts it is \$15 per person  
Warren Library Association, 205 Market Street, Warren, PA

April 10

- **First Step Workshop**  
5:30 p.m. – 8:30 p.m.  
\$25.00 per person – If two people share handouts it is \$15 per person  
Gannon Univ SBDC Seminar Rm, AJ Palumbo Bldg, 824 Peach St, Erie, PA
- **Record Keeping and Tax Requirements for Small Business**  
9:00 a.m. – 12:00 noon  
\$35  
Gannon University - AJ Palumbo Center Room 1200, 824 Peach Street, Erie, PA

April 11

- **First Time Manager Workshop**  
8:30 a.m. – 11:30 a.m.  
\$39 per person  
Lock haven University – Clearfield Campus, 201 University Dr., Clearfield, PA

April 26

- **First Step**  
9:00 a.m. – 12:00 noon  
Free  
Clarion Hotel Du Bois, 1896 Rich Hwy, I-80 Exit 97, Du Bois, PA